

**Proposal for use of ‘one-off’ resources
in support of LNP pledges**



Name of LNP:

Pro-forma completed by:

Tel:

E-mail:

Title of Project:	
Brief Description of the project (what is intended to happen)	
Project start date:	Project end date:
Aims of the project: <ul style="list-style-type: none">••••••	
Explain why this project is needed, who are the beneficiaries?	
How much does the project cost in total? Please provide breakdown of total cost i.e. how will the fund be spent How much funding is being requested from the LNP? If the total cost is higher than the amount needed from the LNP, where will the remaining match funding come from? Are there any ‘in kind’ contributions to the project? (ie officer time, not claimed back through funding, future maintenance costs)	

<p>How does the proposal link to the Pledges and LAA?</p>
<p>Assurance that the proposal is not contrary to Council policy</p>
<p>Impact of the proposal? who will it benefit and how will it benefit the LNP area?</p>
<p>Value for money? Are the identified benefits worth the costs to be incurred</p>
<p>Responsible officer: If approved, this officer will be responsible for ordering the work, spending the money in compliance with the Council's contract and financial procedures</p>
<p>Milestones: please detail milestone for delivery of project including timescales for each milestone</p> <ul style="list-style-type: none"> • • • • • •
<p>Reporting back: When will money be spent, work be done, impact be felt and reported back to LNP</p>
<p>How will you promote and publicise the project?</p>

This proposal agreed by the LNP on:

Signed by the LNP Chair:

Date:

Signed by Head of Neighbourhood Partnerships: